

TMEA Region XV

High School Vocal Division (Online Version)

Handbook

2014-2015

On June 9, 2014, the TMEA Region XV Vocal Division Handbook was revised in order to be in compliance with the state TMEA policies and procedures. The following revisions to the handbook are proposed to be approved and voted for revision by the members of the region.

Chaired by:

Kat Callaway

Committee Members:

David Alvarez

Pauline Sexton

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TMEA Region XV Vocal Division Handbook

Purpose

This handbook was formulated and revised to better inform our membership of the Region XV practices and procedures. Although it may not cover every situation or circumstance, it serves as a guideline to meet the needs of our region.

General Information

Organizations

In Texas there are two statewide professional associations that all directors should be aware of:

1. Texas Choral Directors Association referred to as TCDA.
2. Texas Music Educators Association referred to as TMEA. This association governs all activities of the District Choir, Region Choir, Pre-Area Auditions and All-State Choir. It also publishes the *Southwestern Musician* magazine.

Directors should also be aware of the University Interscholastic League referred to as UIL. This organization governs activities such as Solo & Ensemble Contest at the local and state levels as well as Concert & Sight Reading Contest.

Meetings

There are four primary business meetings held by Region XV each year.

(These meetings will occur on corresponding dates each year.)

- | | |
|--------------------|-------------------------|
| 1. Fall Meeting | Third weekend in August |
| 2. TMEA Convention | February |
| 3. Spring Meeting | Third weekend in May |
| 4. TCDA Convention | July or August |

Other meetings are held as needed (*i.e. on the same day as auditions, clinics, and concerts*).

Publications

Directors should also obtain and read current and appropriate sections of the following state issued manuals, which are available online at:

- *UIL Constitution & Contest Rules (C&CR)* www.uiltexas.org
- *Prescribed Music List (PML)* www.uiltexas.org/music/pml
- *All-State Choir Performance Notes* www.tmea.org
- *Auditions Procedures Manual* www.tmea.org

Other sources of communication regarding region activities are:

TMEA Region XV Vocal Division Handbook

TMEA Region XV Vocal Division minutes

Website: www.region15choir.com

Southwestern Musician Vocal Division Column

TMEA Website: www.tmea.org

UIL Website: www.uilmusic15.com

UIL Leaguer (UIL's monthly newspaper)

Region XV Division Chair (See Appendix)

District XV Executive Secretary. (See Appendix)

UIL Region XV Music Contest Duties & Responsibilities (See Appendix)

TMEA Membership

Each director should become a member of TMEA. Membership is required for any director whose students wish to participate in a TMEA activity. A director must be a member in order to vote on TMEA issues or hold a TMEA office.

There are separate officers for the Region XV Junior High Division and Region XV High School division. However, the high school chair is the official representative of TMEA. All correspondence and information addressed to the Region must be submitted to the high school chair for approval before it may be sent to the membership.

Any additional TMEA information is available from the TMEA Office (www.tmea.org).

Region Directory

Becoming a member of TMEA does not guarantee that a director's name will appear on the region's mailing list. A director new to the region must attend the Fall Meeting to ensure that their name will appear on the region's roster. Each director listed on the roster will receive notification of all region events via e-mail. If you miss the Fall Meeting, contact the region vocal chair to have your name listed on the roster.

TMEA Region XV Choir Information

Entry Guidelines for TMEA Auditions

- A. Directions for the online entry process are found in Appendix E of this handbook.
- B. No limit applies to the number of students entered. However, students must be certified individually on all audition music by the student's director before the audition or the student will not be allowed to audition.
- C. Notify the Region XV Vocal Division Chair of any withdrawals of students as soon as possible. If a student becomes ineligible, the student's director should notify the Region XV Vocal Division Chair immediately so the alternate can be notified.
- D. District Mixed Choir members may not audition for District Treble Choir unless they are an alternate to the District Mixed Choir.

Music

The District/Region music is usually selected from the TMEA All-State Choir repertoire at the fall meeting. The selected music is listed in the minutes of the Fall Meeting. Corrections and additional information pertaining to the All-State Choir music will be listed on the TMEA Website.

Rehearsal/Accompaniment CD's

Rehearsal and piano accompaniment CD's are available from:
Educational Enterprises, Inc.
P. O. Box 4053
Pasadena, TX 77502
(713) 475-8555

Fees

Fees for each participant are set by the Region at the Spring or Fall Meeting.

Currently the fees are as follows:

- A. A one-time \$18.00 fee for each student entered in the District Mixed Audition.
- B. A one-time \$15.00 fee for each student entered in the District Treble Audition.

*** Fees and proof of membership are due to the Region Secretary on the day of the audition date for the number entered online. Make checks payable to the TMEA Region XV Vocal Division.

Method of Choosing Cuts

- A. Audition cuts shall be prepared by the Region XV Vocal Division Chair.
- B. Suggestions may be submitted by any director by calling or emailing cut suggestions. Please do not send suggestions via text message. All suggestions must be received no later than two weeks prior to the audition. The final responsibility of choosing the cuts from the suggestions will be the decision of the Region XV Vocal Division Chair.

Registration/Audition Guidelines and Procedures

- A. Director responsibilities:
 - 1. Directors are responsible for informing their students of all the information in these guidelines and procedures of the audition before attendance at the event.
 - 2. Directors must register immediately upon arrival at the audition site and report student names that are to be withdrawn (DNA's).
 - 3. No one will be allowed to register once the auditions have begun, except those students approved by the chair prior to the audition date. Approved late auditionees must register by 1:00 pm to audition.
 - 4. Directors are responsible for requesting early or late audition times prior to the DNA deadline (usually at 4:00 pm Thursday before the audition).
 - 5. Only school-sponsored activities shall be considered for approval by the region chair.
- B. Director Penalty – All directors are to attend all TMEA activities. Directors failing to fulfill their assignment will be subject to the TMEA Grievance Process. Directors are required to arrange for and pay a fee of \$75.00 for an appropriate proxy, who must be approved in advance by the region chair. It is at the discretion of the region chair to excuse or not excuse a director.
- C. Student's Responsibility:
 - 1. Each student will receive a badge with an audition number and sight reading number that is worn throughout the audition day.
 - 2. Students will sing portions of the selected music: The "cuts" will be announced before the beginning of the audition. Students should have pencils and paper clips.
 - 3. Students will have the opportunity to sing their cuts with the CD.
 - 4. After cuts have been sung, no students will be allowed to sing or play the cuts. Late students receive the same procedure.
 - 5. No electronic devices may be used or accessed by a student participant until the auditions for the student's section have been concluded. Failure to comply with this regulation may result in student disqualification. The list of non-allowable electronic devices includes, but is not limited to, phones, electronic games, computers, cameras (within an audition room), and playback systems.
 - 6. When the student's number is displayed or announced, the student will proceed to the monitor. The first set of students will go directly to the audition room. All others will go to the warm-up room before auditioning.
 - 7. The monitor will direct the student to the proper audition area.
 - 8. Upon entering the audition room, the student's number will be announced by the monitor. The student should remain behind the screen throughout the audition.
 - 9. Each student will sing the assigned part of the selected literature with the recorded piano accompaniment. The recording on the CD will play all voice parts on unaccompanied numbers. Pieces having a piano accompaniment independent of the voice parts will be played as printed. If the "cut" of a song with a piano accompaniment contains passages that are unaccompanied, the recording will play the voice parts until the regular accompaniment is resumed. The CD used in all auditions will be the same accompaniment CD that is available from Educational Enterprises.
(See Rehearsal/Accompaniment CD's above).
 - 10. All students will return to the waiting area at the conclusion of their audition.
 - 11. Students should remain attentive to the announcements and/or screens for possible call backs. If there are call backs it is the responsibility of the student to be available to sing again. Any student not available for a call back may forfeit their possible selection.
 - 12. If a student is permitted to leave the audition site early, it is understood that if the student is called back to sing, they will forfeit any possible placing in the auditioned choir.
 - 13. All students should accept the announcement of results with a display of good taste and good sportsmanship.
 - 14. All school rules and regulations apply.
 - 15. The use of tobacco products, alcohol, drugs, and other illegal substances will not be permitted.

*** Failure to adhere to any of the above listed student responsibilities are grounds for dismissal.**

Choir Selection Criteria

- A. Technical knowledge of the music (rhythm, pitch, and intonation).
- B. Voice quality (vocal technique and appropriate sound).
- C. Overall musicianship (diction, phrasing, style, and dynamics).

Number of Students Selected

Audition:	District Mixed	Region Mixed	Pre-Area Mixed	District Treble
Members:	20	10	5	26
Alternates:	2	2	2	2

Announcement of the selected members will be made at the conclusion of the audition by the Region XV Vocal Division Chair or designee.

Judging Procedures

A. Protocol

1. All judges must be in attendance at the directors meeting where the judging procedures will be reviewed.
2. All judges have the responsibility to be familiar with all music before the audition.
3. All judges have the responsibility to avoid contact with any students they may be judging.
4. All judges must be silent and sit facing away from the screen once a student enters the audition room.
5. There shall be no discussion between judges about a students audition.
6. There shall be no use of any electronic devices except a calculator during the auditions.
**Cell phones, iPads, and iPods may NOT be used as calculators.
7. All judges must remain in the director's lounge until their panel is cleared by the region chair.
8. Judges may not duplicate scores.
9. All judges must use a consistent method of scoring. Leave sufficient space between scores to avoid "boxing" oneself in by scoring students too closely together.
10. Audio monitor must move behind the screen, out of the view of the student, after starting the music.

B. Etiquette

1. Judges should have the courtesy and professionalism not to make remarks that might be heard by a student and be misinterpreted.
2. All judges should be actively involved in the audition process and not involved in doing other tasks.
3. Avoid making visual contact with any auditionees.
4. Abstain from entering tabulations and computer room.

Tabulation of Scores

All ties will be broken by the audition software program as outlined in the TMEA Audition Procedures Manual.

Announcement of Results

- A. The Region XV Vocal Division Chair shall announce the results to the students by section beginning with the alternates and proceeding from the lowest to the highest rank.
- B. The student's name is announced followed by the name of the student's school.

District/Region Choirs:

Clinics and Concerts

1. Clinic: Region Mixed Choir Friday afternoon
Schedule: 1:45 – Roll call
2:00 – Clinic begins
5:00 – Dinner (students must remain on campus)
5:45 – Clinic resumes
8:00 – Clinic concludes
2. Clinic: District and Region Mixed Choir,
District Treble Choir Saturday morning and afternoon
Schedule: 8:15 – Roll call
8:30 – Clinic begins
11:30 – Lunch
12:45 – Roll call
1:00 – Clinic resumes
4:00 – Clinic concludes
3. Concert: District Treble Choir, District Mixed Choir,
Region Mixed Choir, Pre-Area Mixed Choir Saturday at 6:00 p.m.

Patches

Students selected for the District and/or Region Choir will receive a district and/or region patch upon the completion of the Region Clinic and Concert requirements.

Participation

Any student selected for the District/Region Choir is required to participate in the rehearsals and performance of the District/Region Choir. Any deviation from this rule must be approved by the Region XV Vocal Division Chairperson **BEFORE** the rehearsal or performance that will be missed and must be a school-related activity.

Guidelines for Clinic/Concert Attendance

1. The first unexcused tardy to a rehearsal will result in a reprimand.
2. The second unexcused tardy to a rehearsal will result in dismissal from the District/Region Choir and all District/Region Choir honors will be forfeited.
3. Any unexcused absence from a rehearsal will result in dismissal from the District/Region Choir and all District/Region Choir honors will be forfeited.
4. An unexcused tardy to the concert can result in dismissal from the District/Region and all District/Region Choir honors will be forfeited. A student's tardiness is determined by the section leader. No student may leave the area without the permission of the section leader after roll call.
5. The use of tobacco products, alcohol, drugs, and other illegal substances will be grounds for dismissal.
6. All school rules and regulations will apply during the region clinic and concert.
7. The obvious use of visual or verbal profanity and/or obscene acts will result in disciplinary action by the student's director and may be grounds for dismissal from the choir.

Alternates

If any member of the District/Region Choir cannot participate in the region clinic and concert, that student's director must notify the Region XV Vocal Division Chair by 5:00 PM on the Thursday before the clinic so that the next alternate may be notified. Alternates will be called in order. Directors are encouraged to bring their alternates to the site. They may rehearse and perform with the choir but will not receive a patch. All names will be listed in the program in chair order including alternates.

Clinicians

The Mixed Choir clinician will receive an honorarium of \$750.00, plus actual hotel cost; a maximum \$40 per diem; and transportation costs of actual airfare or state allocated mileage. A maximum of \$300.00 will be allotted for travel. The District Treble clinician will receive \$500 plus the listed expenses.

Accompanists

The accompanists shall be selected by the Region Chairman and will receive an honorarium of \$500.00 for the Mixed Choir and \$300.00 for the Treble Choir.

Pre-Area Clinician

The selected clinician will receive an honorarium of \$300.00 plus actual hotel cost; a maximum \$40 per diem; and transportation costs of actual airfare or state allocated mileage. A maximum of \$300.00 will be allotted for travel.

Pre-Area Accompanist

The accompanist shall be selected by the Region Chair and will receive an honorarium of \$200.00

District Treble Recordings

1. Recording Engineer fee: not to exceed \$300.00
2. Vocalist fee: not to exceed \$100 per voice part (not to exceed \$300 if the parts are sung by the same person).

**Officers and Volunteers
Region XV Vocal Division**

I. Offices

Elected by Region XV Vocal Division

- A. Chair – stipend not to exceed \$500.00
- B. Vice-Chair – stipend not to exceed \$300.00
- C. Secretary – stipend not to exceed \$500.00

II. Volunteers

A. Appointed by Region Chair

1. Computer Operator – stipend not to exceed \$500.00
2. Region Clinic/Concert Section Leaders
3. Webmaster – stipend not to exceed \$300.00

B. Volunteers from Region XV Vocal Division

1. Audition Hosts
 - a. District/Region Mixed Audition Host
 - b. District Treble Audition Host
 - c. Pre-Area Audition Host
2. Region Clinic/Concert Hosts
 - a. Region Clinic/Concert Host
 - b. Pre-Area Clinic Host

III. Elections

- A. Elected in even numbered years at spring meeting
- B. Two year term

Duties of the Officers and Volunteers Region VX Vocal Division

I. Region Chair

A. General Duties

1. Preside at Region XV Vocal Division meetings.
2. Represent Region XV Vocal Division at all TMEA state-wide affairs.
3. Notify each director through written correspondence of TMEA state-wide affairs.
4. Secure clinicians prior to Fall meeting and supply them with appropriate music.
5. Secure UIL Judges and serve as liaison with the UIL Executive Secretary.
6. Complete State Office reports.
7. Provide links to the following information:
 - a. Region XV Vocal Division Handbook and all appendixes.
 - b. A schedule of all event dates, entry deadlines, sites, and fees for the current year.
 - c. State Audition Procedure Manuals and all relevant appendixes.
 - d. Entry fee forms for UIL Solo & Ensemble and UIL Concert & Sight Reading Contests.
 - e. All-State Choir Repertoire List and Rehearsal Notes.
8. The chair or designee shall post audition results on the region website.
9. Provide screens for audition rooms.

B. Spring Duties

1. See that new officers are elected at the Spring Region meeting every two years.
2. Select and secure accompanists for the Clinic/Concert.
3. Submit an Alteration Request to the Audition Procedures Manual/to the state vocal chair no later than June if sight reading is to be implemented at any audition other than the pre-are and area auditions.

C. Fall Duties

1. See that each participating director is a member of TMEA and have on record a copy of a valid TMEA number by the district entry deadline.
2. Arrange for all District and Region patches from the TMEA State Office.
3. Notify directors of selections to be heard at each audition.
4. Notify directors of music to be performed on the concert.
5. Assist in arranging the clinics.

D. Audition Duties

1. Certify that each student is entered according to audition regulations by the entry deadline.
2. Notify each director by written correspondence in the event of any changes in Region activities.
3. Certify eligible students at each audition.
4. Contact the director of an alternate immediately upon notification of a student withdrawal.
5. See that each audition follows the guidelines of the Audition Procedures Manual.
6. Provide each director with a list of the songs to be auditioned.
7. Be present when auditions scores are tabulated.
8. Provide the following materials:
 - a. Audition CD's, score sheets, and all other pertinent materials to the contest.
 - b. 10 CD players
 - c. 4-8 extension cords
 - d. Pens and Pencils
 - e. Paper clips, rubber bands, scissors, tape, stapler
 - f. Writing paper
 - g. Large envelopes

II. Vice-Chair Duties

- A. Audition Duties
 - 1. Duties as assigned by chair.
 - 2. Conduct a judging workshop at each audition at chair's discretion.
- B. Clinic and Concert Duties
 - 1. Make lodging arrangements for the clinician.
 - 2. Arrange for any additional instruments and players.
 - 3. Arrange for the printing of the concert program.
 - 4. Arrange for a professional recording of the concert.
 - 5. Make seating and standing arrangements (including alternates).
 - 6. Assign section leaders.

III. Secretary Duties

- A. Take minutes at all meetings.
- B. Post a copy of current minutes on the website within two weeks of the meeting.
- C. Have minutes from previous year available.
- D. Provide a copy of audition sites, dates, and fee deadlines to each director following the Fall Region meeting.
- E. Provide a calendar of events and distribute copies of written procedures and rules which have been approved by the membership.
- F. Preside over Region meetings when the Chair and Vice-Chair are in absentia.
- G. Pay all Vocal Division bills.
- H. Prepare and present a financial statement for each Spring meeting.
- I. Be the collecting agent for all monies pertaining to the Vocal Division.
- J. Notify Region Chair of any school in debt to the Vocal Division.
- K. Keep all Region monies in a non-interest bearing checking account.

IV. Audition Host Duties

- A. Reserve contest facilities
- B. Provide students for registration of participants.
- C. Provide the following personnel:
 - 1. Audio Monitors (1 per audition room – adults)
 - 2. Guides (2 per audition room – students or adults)
 - 3. Hall Monitors (1 per audition room or hallway – adults).
 - 4. Tabulation Runners
- D. Provide the following materials and facilities
 - 1. Tables, desks, and chairs in the judging, tabulating, registration, and waiting areas as needed.
 - 2. Music stands in audition room.
 - 3. 2 computers and 2 compatible printers.
 - 4. Piano for warm-up.
 - 5. Signs for directions, room identification, etc.
 - 6. Lunch area and arrangements for judges and workers.
 - 7. Audio system for announcements and instructions.
 - 8. Separate holding area if sight reading is included in the audition process.
 - 9. Make sure school bells have been turned off.

V. Clinic/Concert Host Duties

- A. Clinic Arrangements
 - 1. Secure clinic facilities
 - a. Rehearsal and performance areas.
 - b. Provide piano, risers, chairs, and music stands.
 - 2. Provide refreshments (Region expense) for clinician and directors.
 - 3. Be available to assist the clinician.
- B. Concert Arrangements
 - 1. Secure concert facilities.
 - a. Provide pianos, risers, and acoustical shells.
 - b. Reserve seating area for choirs.
 - 2. Be available to assist the clinician.

VI. Clinic/Concert Section Leader Duties

- A. To be selected by Vice-Chair.
- B. Check roll for your section at the beginning of each rehearsal and at the concert.
- C. Notify Region Chair of any absences or tardies.

VII. All Directors

- A. Notify students of ...
 - 1. Rules of conduct for all TMEA and UIL activities.
 - 2. Music to be used at each audition.
 - 3. Dates, places, and events
 - 4. Dress for Region Choir (each school's uniform). Appropriate concert attire shall be worn under robes.
- B. Arrange for lodging, meals, and transportation where appropriate.
- C. Bring all forms and fees to each audition.
- D. Pay \$7.00 to the Region for lunch
- E. Be present at all Region events in which your students are involved or send a qualified proxy to be responsible for your duties and/or be responsible for the payment of a qualified judge in the amount specified by the region chair.
- F. Notify the Region Chair at the earliest possible time in the event of a person's inability to participate.
- G. Get District and Region patches from the Region Chair and distribute patches to the qualified students.

Appendix A
State and Region Officers

TMEA

State

President:	Janwin Overstreet-Goode	Vocal	Friendswood HS
President Elect:	Keith Dye	Band	Texas Tech University
Vocal VP:	Dinah Menger	Vocal	Baylor University
Executive Director:	Robert Floyd	Band	UIL, Austin
Past Pres.:	Joe Weir	Vocal	Atascosita HS

TMEA State Office: PO Box 140465, Austin, Texas 78414-0465
7900 Centre Park, Austin, Texas 78754
phone: (888) 318-TMEA or (512) 452-0710
fax: (512) 451-9213

Region XV

President:	Jim Egger	Band	McAllen HS
Vice-President:	Erin Tovar	Orchestra	McAllen HS
Secretary:	Shari Martinez	Band	Barrientes MS, Edinburg

Vocal Division

Chairman:	Kat Callaway	Mission HS
Vice Chairman:	Pauline Sexton	Robert Vela HS (Edinburg)
Secretary/ Treasurer:	AnnaMarie Gonzalez	Mission HS

Junior High Vocal Division

Chairman: Arianna Astudillo De Leon MS

Vice-Chairman: Chris Adame De Leon MS

Secretary/Treasurer: Mariana Limon Alamo MS

UIL

State

State Director of Music Activities:

Dr. Brad Kent
UIL State Office
PO Box 8028 University Station
Austin, TX 78713-8028
(956) 471-4418
Fax: (956) 471-5908

District XV

Executive Secretary:

Ruben Adame
605 N. Coyote Dr.
La Joya, TX 78560
(956) 580-5162
uilmusic15@gmail.com

APPENDIX C

Accessing the Audition Entry Process

You must be a current Active, Institutional, or Life member to enter students for auditions.

The TMEA Audition Entry Process uses your membership login information. If it has been more than two years since you have had an active TMEA membership, you must [contact the Membership Department](#) to re-enable your account. If you have not previously been a TMEA member you must [become a member](#) before accessing these pages.

The login is your TMEA Member ID. If you do not remember your password you can reset it using the link on the login page.

When navigating through the audition entry process, please use the navigation links provided on the page instead of the back button on your internet browser. Using the back button may cause a "Page Expired" warning. If this occurs, just refresh the page to view it again.

Update Your Information

If you have not already updated your personal information through [membership registration](#), please do so before logging in for the first time. If you have already renewed your membership, there is a menu option for information update only.

Establish a Campus

1. Login as Director using the link above
2. If this is the first time you are logging in you will be redirected to the "Add A Campus" page.
3. Enter all of the required information for your school
4. Click the "Add Campus" button to create the campus and return to the campus list.
5. For additional directors you can click the "Add Another Director" button under the school. You can either provide a TMEA Member ID or enter their information. If you provide a TMEA Member ID the director's information will be pulled from our directory; make sure your directors have updated their membership information.
6. To enter students for more than one school, click the "Add A Campus" link from the campus list to create a campus record for each school.

Enter Students in a Contest / Student Handout

The instructions below are for entering students through the web site. For entry through **CHARMS**, see the section below.

1. On the campus list, click "View Contests" next to the campus for which you want to enter students.
2. The contest list will display all contests in the selected school's region. Make note of the deadlines for the contest, as you will not be able to add, edit, or delete entries after this date.
3. Click "Enter Students" next to the desired contest.
4. The student list will display the current entries for a contest.

5. Click the "Student Handout" link for a printable form that you can give your students to fill out. This form will contain all of the required student information for the contest you have selected. The form may be different for other contests.
6. You have two options on how to enter students:
 - a. If you have a large number of entries and want to upload them in a file, click the "Enter Students via File Upload" link and continue with the instructions on that page.
 - b. To enter students through a form on the website, click the "Enter Students via Web" link and continue with step 7.
7. Enter all of the required information and click "Enter Student" to save the entry. If errors are present, a message will be displayed and you will be able to correct them.
8. Once submitted you can add another student or return to the student list.
9. To edit or delete an entry click the appropriate button next to the student on the student list.
NOTE: Entries cannot be deleted after the initial deadline, but can be edited.
10. See instructions below for finishing your entry.

Enter Students Through CHARMS (alternate entry method)

To upload entries through CHARMS, log in to the TMEA Audition Entry Process and create your campus. Once you have done so, a Campus ID will be assigned and displayed on your Campus List page. Take this Campus ID number and update it in your CHARMS settings. Follow the instructions in CHARMS to complete your entries.

If you encounter data errors you can reference the instructions for uploading entries in the Audition Entry Process (Follow steps 1-6a above). For any other errors please contact CHARMS.

Late entries (after the initial deadline) are not allowed through CHARMS.

Finish Your Entry

1. Once you have completed entry of students for a contest, go to the student list for the contest.
2. Click the "Official Entry Form" link.
3. Print and sign the form. Your membership card will already be attached.
4. If you have students trying out in a different Track Classification, click the "Declaration of Intent" link. Print the form and have all of the required people sign it.
5. Mail the Official Entry Form, Declaration of Intent forms (if applicable) and payment to the address listed on the Official Entry Form. Be sure it is postmarked on or before the contest deadline!

REGION XV VOCAL DIVISION 2014-2015 CALENDAR OF EVENTS

*Students **must** be academically eligible to participate in these events!*

September 27 - HS District/Region Auditions/Vela HS-- (JUDGE)

October 11 - Postmark deadline-- Solo & Ensemble Fees: \$7.00/solo \$7.00/ensemble member

October 18- HS Region Treble Auditions—McAllen Memorial High School (JUDGE)

October 25 - Solo & Ensemble, Morris Middle School, McAllen

November 15 - Pre-Area Auditions--Rowe HS, McAllen

November 22 - HS District-Region Clinic/Concert-McAllen HS

December 13 - Pre-Area Clinic—Edinburg North HS

January 10, 2015 - HS Area Auditions—Rockport-Fulton High School, Rockport, TX

February 3, 2015 - Postmark deadline--MS UIL Concert & SR Contest

Make checks payable to UIL Region XV Music and MAIL TO:
RUBEN ADAME
1608 E. 24th St
Mission, TX 78574

Fees: \$365/choir (includes recording)

January 24 - HS Solo & Ensemble Contest-PSJA Memorial

February 11-14 TMEA Convention--San Antonio

March 3, 4, & 5th - MS UIL Concert & Sight Reading Contest, PSJA Southwest

March 28th - Postmark deadline--MS Region Choir Auditions

Fees: \$8.00/student

April 8 & 9 – HS UIL Concert & Sight Reading, PSJA Southwest

April 11 - MS Region Auditions –Alton Memorial JH

April 25 - Region Choir Clinic & Concert, McHI Auditorium

PLEASE NOTE that all entries & fees for TMEA REGION activities are to be postmarked by the deadline and mailed to:

Arianna Astudillo

Office phone: 956-623-8826

4137 Nightshade Ave

Cell: 956-739-4216

McAllen, TX. 78504

Fax: 956-632-8805

E-mail: region15mschoir@gmail.com

ALL CHECKS FOR TMEA REGION ACTIVITIES are to be made payable to:

TMEA Region XV

Jr. High Vocal Division

MIDDLE SCHOOL REGION VOCAL SOLO & ENSEMBLE

Entry & Fee deadline: (Must be postmarked by this date.)

October 11, 2014

SEE ENTRY FORM IN THIS PACKET

Mail entries & fees to: Arianna Astudillo
4137 Nightshade Ave.
McAllen, TX 78504

*Remember to make note on your entry sheet if you are sharing an accompanist with another school so they won't be scheduled at the same time --- and if there is some conflict with students that would call for a morning time or an afternoon time. Also, please help the region by providing your own keyboard. If you can't provide your own keyboard, please indicate on your entry form that you will need one provided for you.

Solo & Ensemble: October 25, 2014 at Morris MS, McAllen

Fees: Solos-- \$7.00 & Ensembles--\$7.00 for each person in the nsemble
Fees are not refundable. ALL Fees are due by entry deadline!!

Instructions:

All music is to be memorized.

Judges scores must be **originals** with measures numbered.

All information on the top of the comment sheet must be filled in prior to the performance of the selection.

Use the PML (UIL Prescribed Music List) Class III as a guide but you are not limited to the PML since this is not a UIL contest. No "pop" style music or songs from musicals.

Ensemble music is to be a cappella.

Ensemble personnel: There may be a maximum of 2 students per part. Students may participate in more than one ensemble, provided the majority of the second group's personnel are different from the first.

No sixth grade participants.

NO OUTSIDE FOOD (THIS INCLUDES GOODIE BAGS)– PLEASE support the host school and purchase food from the snack bar!!

Students must be sponsored at all times. If the director is with the participating student(s) there must be a responsible adult in the "holding area" with the remainder of your students. Ignoring this request will result in a letter from your region chairman to your principal informing him/her of the lack of supervision of said students during this activity. The region will hire a nurse to be on duty at the contest site in case of emergencies.

REGION XV JR. HIGH VOCAL SOLO & ENSEMBLE ENTRY FORM

SCHOOL _____

SCHOOL PHONE _____

SCHOOL FAX _____

DIRECTOR'S NAME _____

HOME PHONE _____

E-MAIL ADDRESS _____

NUMBER OF SOLOS **(AT \$7.00 EACH)** _____

NUMBER OF ENSEMBLES _____

TOTAL NUMBER OF ENSEMBLE MEMBERS **(AT \$7.00 EACH)** _____

GRAND TOTAL AMOUNT OF MONEY YOUR SCHOOL OWES \$ _____

(Number of Solos x \$7) + (Total Number of Ensemble Members x \$7)

We share an accompanist with _____

We will provide our own keyboard _____ We NEED a keyboard _____
(circle one)

We request early/late times because _____



ENTRIES & FEES MUST BE POSTMARKED ON OR BEFORE:

OCT. 12, 2014

MAIL ENTRIES & FEES TO: Arianna Astudillo
4137 Nightshade Ave. McAllen, TX. 78504

MAKE CHECKS PAYABLE TO: TMEA Region XV, Jr. High Vocal Division

REMEMBER: \$7.00 FOR EACH SOLO

\$7.00 FOR EACH ENSEMBLE MEMBER

ALL ENTRIES MUST BE PAID WHETHER THEY DINA OR NOT. ALL FEES ARE DUE BY THE
POSTMARK ENTRY DEADLINE!!! NO EXCEPTIONS!

UIL CONCERT & SIGHT READING INFORMATION

February 3, 2015 Postmark deadline for entries & fees --\$365.00/choir
Mail all **ENTRIES & FEES** to: **Ruben Adame**
1608 E. 24th St
Mission, TX 78574
Cell phone: 956-458-9114
Fax number: 956-424-0255
Email: uilmusic15@gmail.com

Make checks payable to: **UIL Region XV, Music Executive Committee**

Questions? Check the website UILMusic15.com

March 3, 4, & 5, 2015 Concert & Sight Reading Contest

Location: PSJA Southwest HS

Preparation:

Before you decide on your music, check your school conference (class). See the current **UIL C & CR** to see if you are **C**, **CC**, or **CCC**. This information should be on file at your school superintendent's office. Ruben can tell you your conference if you do not know it. Remember that no matter what the name of your school is, every school here in the Valley is classified as a middle school for **UIL** purposes.

Please make sure that you read from the U I L Constitution & Contest Rules handbook.

Read the rules on sight-reading!! Most disqualifications are due to the director talking or making some audible contribution after the allotted 6 minutes. Watch the inflection of your voice when reading syllables (or whatever) during the instruction time --- some of us get pretty close to singing intervals when we are supposed to be speaking. **NOTE: Students must be academically eligible to participate in this event.** Watch eligibility! If you have any questions with eligibility Ruben Adame may also be able to help you or else refer you to the appropriate person.

*Remember, 6th Graders may participate in UIL Concert & Sight Reading provided they are a member of the varsity choir. (This means your "First" group.) Please make sure you have logged onto UILFORMS.COM to complete entries and judges forms.

Contest Judges 2015:

Judges: Molly Jackson, Joan Wiley, Jaime Trigo, Christie Brown, Davina Hendrix, David Custer□

REMEMBER--The recording fees are included with the UIL fees for a total of \$365 per choir.

REGION CHOIR INFORMATION

March 28, 2015 Deadline for MS Region Online Entry &
Postmark deadline for JH Region Choir Auditions
Entries & Fees must be Postmarked by this date!
SEND to Arianna's HOME ADDRESS!!
4137 Nightshade Ave.
McAllen, TX. 78504

April 9, 2015 Region cuts **e-mailed** to directors at home (pm).

April 10, 2015 Please call Arianna's cell phone (956-739-4216) if you did not receive the cuts. Please be patient when calling us during school hours!!!

April 11, 2015 Region Auditions

Location: Alton Memorial JH (Alton)

Hosts: Cristina Saenz

1. The music does not need to be memorized.
2. The directors will be notified of the audition cut(s) by e-mail on late Thursday evening, April 10, 2014. Any director not available on Thursday evening may call De Leon Middle School Choir room at 632-8826 on Friday morning. The cut(s) will be given by measure number.
3. After registration is completed the region chairman or designee will take the students through the audition cuts with the audition tape/CD. **After the students have sung through the cuts they may not practice the music or listen to the music on any CD/tape player as they wait to audition.** No electronic devices may be used or accessed by a student participant until the auditions for the student's section have been concluded. Failure to comply with this regulation may result in student disqualification. The list of non-allowable electronic devices includes, but is not limited to, phones, electronic games, computers, cameras (within an audition room), and playback systems. Every student will be assigned a number. When their number is called they will be escorted to the audition room. The audition room will contain a screen behind which the judges sit. There will also be a CD player and a room monitor. **After the student has placed their music on the music stand the room monitor will begin the audition CD. The CD will not be stopped until the audition CD has finished.** The student will then leave the room and return to the waiting area.
4. It is the responsibility of **each director** to notify the region chairman of the eligibility status of their region choir members **by April 18, 2015** Please **email or call De Leon MS 956-632-8826 Arianna Astudillo at 956-739-4216, and indicate if all are eligible or indicate which students are ineligible.**
6. No 6th graders will be allowed to participate in the region choir process.
7. **No substitution of personnel may be made after the postmarked entry deadline.**
8. **A student's voice part may not be changed after the postmarked entry deadline.**
9. Any student that requested a late audition time must check in no later than 1:00 PM. (As voted by the region on 5-19-02.) Any one that arrives later than 1:00 PM will not be allowed to audition. (Late times must be approved by the vocal coordinator.)
10. No director may accompany a student to the audition area.
11. There is to be no outside food brought in during the audition. **** (Including Goodie Bags) ****
12. Those students who are placed in the region choir will receive a rules and procedures and contract for their signature (and the signature of parent and director), signifying their agreement to fulfill their responsibility as a member of the region choir and explaining the consequences if they don't.
13. Those students who are placed in the region choir must be present for the entire rehearsal. The vocal coordinator has the final authority to determine whether a student can or cannot participate if the student cannot attend the entire rehearsal because of an unforeseeable school activity conflict. As voted by the region on 5-19-02.)

WE STRONGLY SUGGEST THAT YOUR ALTERNATES COME TO THE CLINIC.

Clinicians: Chris Ahrens - Tenor/Bass Choir, Donna McGinnis – 7th Grade Treble Choir, Carolyn Cruse – 8th Grade Treble Choir

BOYS

Voicing	Title	Composer/Arr.	Publishing Co.	Price	Peppers #
TTB	Courage Lives	Patterson	Heritage Music Press 15/2089H	\$1.95	10001080
TTB	Tollite Hostias	Mulder	BriLee Music Press BL193	\$1.80	3186798
TTB	Shoshone Love Song	Emerson	Hal Leonard Corp. 08740097	\$1.90	1960988
TTB	Drill Ye Tarriers, Drill	Crocker	Hal Leonard Corp. 4704011	\$1.90	1661248

7th Grade Treble

Voicing	Title	Composer/Arr.	Publishing Co.	Price	Peppers #
SSA	Now My Heart Music	Liebergen	BriLee Press BL813	\$1.95	10443457
SSA	Shule Aroon	Schram	Heritage Music Press 15/3002H	\$1.95	10366682
SSA	Jubilate Alleluia	Lightfoot	Heritage Music Press 15/3055H	\$1.95	10457261
SSA	Heart, We Will Forget Him	Farnell	Hal Leonard Corp. 08745125	\$1.90	10008889

8th Grade Treble

Voicing	Title	Composer/Arr.	Publishing Co.	Price	Peppers #
SSA	Come and Celebrate	Eshelman	Alliance AMC1021	\$1.80	3272440
SSA	Dobru Noc	Johnson	Heritage 15/2806H	\$1.95	10275786
SSA	Somewhere Above the Clouds	Schram	Heritage 15/2990H	\$1.95	10348660
SSA	Three Spanish Ballades	Butler	Alfred OUT OF PRINT	\$1.95	903963

JR. HIGH REGION CHOIR ENTRY FORM

PLEASE TYPE or PRINT LEGIBLY!!!

Have your TMEA ID number ready when logging on to TMEA for online entries!!!!!!

DOUBLE CHECK YOUR ENTRIES AND MAKE A COPY FOR YOURSELF. NO ENTRIES WILL BE ALLOWED AFTER THE DEADLINE DATE—March 28th. Please do not ask for exceptions, as this significantly delays the computer room process and results in the delay of the audition procedure. Be responsible and double-check your entries so your students don't suffer because of a DIRECTOR'S mistake!!!

SCHOOL: _____

SCHOOL FAX: _____

ADDRESS: _____

SCHOOL PHONE: _____ HOME PHONE _____

DIRECTOR'S NAME _____

E-MAIL ADDRESS: _____

NUMBER OF ENTRIES _____

AMOUNT OF ENTRY FEES (\$8.00 X Entry) _____

FEE OF \$30.00 FOR REGION CD's (PER SCHOOL) _____ +\$30.00

Grand Total _____

Total Entries:

7th Grade Soprano I: _____

8th Grade Soprano I: _____

Tenor I: _____

7th Grade Soprano II: _____

8th Grade Soprano II: _____

Tenor II: _____

7th Grade Alto: _____

8th Grade Alto: _____

Bass: _____

Make check payable to: TMEA Region XV, Jr. High Vocal Div. Mail to chairman.

ENTRIES & FEES must be
postmarked on or before March
28th, NO EXCEPTIONS!

Read and follow the TMEA Auditions Process Online Entry Instructions, which are found on the next page.

ALL ENTRIES MUST BE MADE ONLINE NO LATER THAN MARCH 28th, 2015

MAKE SURE YOU MAIL THIS FORM, THE STUDENT LIST, AUDITION PROCESS COVER SHEET, AND PAYMENT TO THE VOCAL COORDINATOR. IT MUST BE POSTMARKED ON OR BEFORE MARCH 28TH

ALL-REGION CHOIR MEMBER CONTRACT

AS A MEMBER OF THE REGION XV ALL-REGION CHOIR, I REALIZE MY RESPONSIBILITY TO ATTEND ALL REHEARSALS AND PERFORM ON THE CONCERT.

I AGREE TO ACCEPT THE FOLLOWING RESPONSIBILITIES:

**LEARN THE MUSIC BEFORE THE REGION REHEARSALS AND CLINIC.

*BRING ALL MUSIC AND A PENCIL TO REHEARSALS.

**COMMUNICATE MY TRANSPORTATION PLANS (*FOR AFTER REHEARSALS AND AFTER THE CONCERT*) TO MY TEACHER.

.**PLAN MY TRANSPORTATION SO THAT I LEAVE THE EVENTS SHORTLY AFTER THEY ARE OVER.

**WORK AND COOPERATE TO THE BEST OF MY ABILITY WITH ALL STUDENTS AND DIRECTORS PARTICIPATING IN THE EVENT.

** OBTAIN A SCHEDULE OF EVENTS FROM MY TEACHER AND GIVE TO MY

PARENTS/GUARDIAN. **BE RESPECTFUL, ATTENTIVE AND COOPERATIVE AT ALL REGION EVENTS.

I REALIZE THAT MY FAILURE TO ADHERE TO THE RESPONSIBILITIES OUTLINED HERE COULD RESULT IN MY DISMISSAL FROM THE REGION XV ALL-REGION CHOIR

Student signature

School

Parent signature

Home Phone

The Region XV Handbook can be found on the website www.region15choir.com The following items are additions and changes that are to be used in the Middle School division.

REGION CHOIR INFORMATION

- A. Entry Guidelines – same as listed in HS Region Handbook
- B. Music – selected by the local choir directors at a meeting in August, the date being set for this meeting at the previous Spring TMEA meeting in May. Four pieces of music will be selected for each choir and students will audition on three of these pieces. Region chairman chooses the audition cuts with input from the membership
- C. Rehearsal/accompaniment CD's will be provided for each middle school director in February at a cost of \$30 per set
- D. Fees - \$10 per student plus the \$30 fee per school for CD's
- E. Special audition times – Directors may request an early or late audition time for any student who has a conflict because of another legitimate school activity. This request should be made at the time the entry is sent. Any student who requests an afternoon audition time must check in to the audition site no later than 1:00 PM in order to be allowed to audition.
- F. Region Clinicians – The clinicians shall be chosen by the Region Chairman with input from the membership. The clinicians will receive an honorarium of \$400 plus actual expenses. (per Aug. 08 meeting)
- G. Accompanists – The honorarium for piano accompanists will be \$200. Instrumentalists will receive \$50.
- H. Judges – If judges outside the region membership need to be hired, they will receive \$100.
- I. Other fees
 - 1. Region Chairman - \$400
 - 2. Region Vice-Chair - \$300
 - 3. Secretary/Treasurer - \$200
 - 4. Computer manager for auditions - \$200
 - 5. Nurse on site for audition - \$200 (per May 09 meeting)
 - 6. Region CD accompanist - \$300
 - 7. Region CD vocalists - \$100 per part sung
 - 8. Region CD recording technician - \$400 plus supplies
 - 9. Custodial fees for auditions and Solo/Ensemble Contest – actual amount set by host school
 - 10. Student volunteers for contests – pizza and drinks for lunch
 - 11. Directors – up to \$8 each for lunches eaten at auditions
- J. Region Choir Personnel
 - 1. 8th Grade Girls Choir – 30 SI, 30 SII, 30 Alto
 - 2. 7th Grade Girls Choir – 30 SI, 30 SII, 30 Alto
 - 3. Tenor-Bass Choir – 30 TI, 30 TII, 30 Bass
 - 4. Alternates – 2 alternates for each voice part in each choir will be selected. These alternates are strongly encouraged to rehearse and perform with the Region Choir. However, the alternates will not receive a Region Choir patch
 - 5. There will be no designated singers (per May 09 meeting)
 - 6. 6th graders are not allowed to audition for the region choir (per May 09 meeting)

REGION 15 VOCAL MS OFFICERS

CHAIR

ARIANNA ASTUDILLO-DE LEON MS (MCALLEN)

4137 NIGHTSHADE AVE

MCALLEN TX 78504

CELL: 956-739-4216

OFFICE: 956-632-8826

EMAIL: region15mschoir@gmail.com

VICE-CHAIR

CHRISTOPHER ADAME-DE LEON MS (MCALLEN)

720 S LOGAN APT 4

EDINBURG TX 78539

CELL: 956-309-0326

OFFICE- 956-632-8826

EMAIL: christopher.adame@mcallenisd.net

SECRETARY/TREASURER

MARIANA C. LIMON-ALAMO MS (PSJA)

1819 W HWY 83

ALAMO, TX 78516

CELL: 956-451-4526 OFFICE-956-354-2550

EMAIL: mariannaclimon@gmail.com